Makkawala Greens, Mussoorie Diversion Road, Dehradun - 248 009, Uttarakhand, INDIA T: 0135-7155000, 7055900075 E: admission@iuu.ac W: www.iuu.ac Established under section 2(f) of UGC Act, 1956



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#### **FEE DOCUMENT**

## **BBA (Bachelor of Business Administration)**

(Full Time Under Graduate Program)

Duration: Three Years (Semester Based)

Part A: Fee Structure (INR) - Session (2022-23)

| Davidianlana                             | l Year<br>(2022-23) |                    | II Year<br>(2023-24) |                    | III Year<br>(2024-25) |                    |
|--|---------------------|--------------------|----------------------|--------------------|-----------------------|--------------------|
| Particulars                              | 1 st<br>Installment | 2nd<br>Installment | 1st<br>Installment   | 2nd<br>Installment | 1 st<br>Installment   | 2nd<br>Installment |
| 1. ALL INDIA CATEGORY (60% SEATS)        |                     |                    |                      |                    |                       |                    |
| Admission Fee (One Time, Non Refundable) | 10,000              | -                  | -                    | -                  | -                     | -                  |
| Tuition Fee                              | 60,000              | 60,000             | 63,000               | 63,000             | 66,150                | 66,150             |
| Academic Services Fee                    | 13,000              | 3,000              | 12,000               | 3,000              | 18,000                | 3,000              |
| Security Deposit (Refundable)            | 5000                | -                  | _                    | _                  | _                     | -                  |
| Sub-Total                                | 88,000              | 63,000             | 75,000               | 66,000             | 84,150                | 69,150             |
| Total                                    | 1,51                | ,000               | 1,41                 | ,000               | 1,53                  | ,300               |

| 2. UTTARAKHAND STATE CATEGORY (40% SEATS) |        |        |        |        |        |        |
|---|--------|--------|--------|--------|--------|--------|
| Admission Fee (One Time, Non Refundable)  | 10,000 | _      | _      | _      | -      | _      |
| Tuition Fee                               | 44,400 | 44,400 | 46,620 | 46,620 | 48,951 | 48,951 |
| Academic Services Fee                     | 13,000 | 3,000  | 12,000 | 3,000  | 18,000 | 3,000  |
| Security Deposit (Refundable)             | 5,000  | -      | -      | -      | -      | -      |
| Sub-Total                                 | 72,400 | 47,400 | 58,620 | 49,620 | 66,951 | 51,951 |
| Total                                     | 1,19   | ,800   | 1,08   | ,240   | 1,18   | ,902   |

- 1. National Study Tour (Optional) with additional amount of Rs. 40,000 will be charged in 2nd Installment of first year fee.
- 2. International Study Tour (Optional) with an additional amount of Rs. 1,000,00 will be charged in 2nd Installment of first year fee.

#### Note:

- $1.\,A\,Student\,can\,only\,opt\,for\,either\,National\,Study\,Tour\,or\,International\,Study\,Tour.$
- 2. For International Admissions (Other than SAARC Countries) one time admission fee of \$1000 will be charged at the time of admission.

#### **Part B: Terms & Conditions**

- 1. The fee is charged annually and in advance. However, on request and for the convenience of the students, the University allows an option for making the fee payment in two installments (first in the month of June and the second, in November, irrespective of the date of result and starting date of trimester).
- 2. The fee/deposits are payable through Online payment (Net-banking/Debit/Credit Card), Bank Demand Draft in favor of 'IMS UNISON UNIVERSITY', payable at Dehradun. Payment by cheque or cash shall not be accepted.
- 3. A Uniform Imprest of Rs. 10,000/- shall be payable at the time of admission which includes 3 Trousers, 3 Shirts (full sleeves), 1 T-shirt, 1 Track Suit, 1 Tie, 1 Blazer, 1 Pullover and 1 Bag which shall be provided only once at the time of admission.
- 4. All collections made by the University from the students under the name 'Fee' are not refundable under any circumstances, except as per terms and conditions mentioned in Part-D of this document. All collections made by University from the students under the name 'Deposits' are refundable subject to University rules. The security deposit will be refunded only when the student completes his / her entire Program from the University or withdraws from the University, and after adjusting dues, if any.

- In case, a student is required to repeat a year, the fee payable by the student shall correspond to the year to be repeated and will be as per the Fee Document, as applicable to the student, at the time of admission. For the subsequent years, if any, the student shall be required to pay the fee as per the Fee Document, as applicable at the time of admission, for the respective year(s).
- All matters relating to the fee/deposits are the prerogative of IMS Unison University and may be revised by the University without any prior notice. Applicability of all such changes shall be binding on all the students.
- 7. All disputes arising out of or in connection with this are subject to the exclusive jurisdiction of Courts of Dehradun.

#### Part C: Fee Deposit Schedule & Late Fee Rules

Annual Fee is required to be paid at the time of admission and at the beginning of every academic year. The last date for payment of fee for new Admissions will be as mentioned in the respective Provisional Admission letter or before the commencement of the Program, whichever is earlier. In case the student has requested and is allowed for payment of the fee in installments, late fee rules would be applicable as mentioned below (from second installment onwards):

| LATE FEE RULE                | FIRST INSTALLMENT | SECOND INSTALLMENT |
|------------------------------|-------------------|--------------------|
| Last date for depositing fee | 30th June         | 30th November      |
| Late Fee Rs.500/- up to      | 15th July         | 15th December      |
| Late Fee Rs.1,000/- up to    | 31st July         | 31st December      |

Names of students who fail to pay their Fee up to 31st July (1st Installment) or up to 31st December (2nd Installment) shall be struck-off the rolls of the University. They shall, on payment of fee dues, be required to apply for re-admission to the office of the Registrar and on approval, they shall be required to pay a re-admission fee of Rs. 10,000/-

The above rules shall be applicable even if partial fee is outstanding.

#### Part D: Admission Withdrawal & Fee Refund Policy

- All applications for Admission Withdrawal, Hostel or Transportation withdrawal shall be submitted, in the prescribed form, at the University Front Office.
- The following refund policy will apply ONLY if the student has properly filled-in and submitted the admission withdrawal form. 2
- 3. In case the admission is cancelled due to non-payment of remaining fee by the due date mentioned in the respective Provisional Admission Letter or the student absents himself/ herself from the University without any intimation then the below policy for refund shall not be applicable and the whole amount deposited will be forfeited.
- Registration Fee of Rs. 1000/- and an Admission Fee of Rs. 10,000/- are non-refundable under any circumstances whatsoever. 4.
- The dates mentioned in this Policy will apply irrespective of the date of admission. 5.
- The last date of admission is 31st July, 2022. 6.
- Refund Policy for Program Fees: The applicable amount of deduction has been kept as per below table depending upon date of submission of application of withdrawal by the student.

| DATES OF SUBMISSION OF WITHDRAWAL APPLICATION | DEDUCTION FROM AGGREGATE FEES     |
|---|-----------------------------------|
| On or before 16th July, 2022                  | Rs. 5,000/- as Processing Charges |
| 17th to 31st July, 2022                       | 10% of Annual Fees                |
| 1st August, 2022 to 15th August, 2022         | 20% of Annual Fees                |
| 16th August, 2022 to 30th August, 2022        | 50% of Annual Fees                |
| On or after 31st August, 2022                 | 100% of Annual Fees               |

- a. \*Above refund policy is effective for Academic Session 2022-23.

- b. Aggregate Fees for above purpose includes Annual Tuition Fees and Academic Services Fees for the Year.
  c. The dates mentioned in this Policy will apply irrespective of the date of admission.
  d. In case, deductible amount is more than the amount paid by the student against Annual fees, differential amount will be adjusted from any other amount paid by the student including security deposit.
- The amount refundable shall be calculated on the basis of date of submission of application for withdrawal. The refund shall be on a "first come first serve" basis. All refunds shall be calculated on the basis of Annual Academic fee i.e. including both instalments.
- Students who are expelled or whose names are struck-off the rolls of the University on account of non-submission of documents/not registering for the term within 30 days of registration date/non-payment of dues or any other reason shall not be entitled for any refund of fee. Only security deposit, after recovery of any dues, will be refunded.
- 10. In case of a student seeking withdrawal from the Program of study after successful completion of one/more academic year(s), and before the date of registration, the Security deposit along with the fee for that year, if paid, shall be refunded, after adjustment of dues, if any. In case the application for withdrawal is submitted after the date of registration, only the Security deposit shall be refunded, after adjustment of annual fee payable for that year and dues, if any.
- 11. In case of a student seeking withdrawal on account of not getting promoted to the next academic year, the Security deposit along with the advance fee for the subsequent year, if deposited, shall be refunded after adjustment of dues, if any.
- No interest is paid on refund of any fees/deposit.
- 13. In case of any dispute, the decision of the Vice Chancellor, IMS Unison University would be final and binding.
- 14. All disputes arising out of or in connection with this are subject to the exclusive jurisdiction of Courts of Dehradun.

#### Part E: Details of Value Added Programs

To enhance the professional skills and give them a global exposure, the University provides the option of a National and International Study Tour:

- a. National Study Tour (Optional): A National study tour is organized for the students which not only facilitates interface with the Industry but also provides the students with a cultural overview. These provide the students the opportunity of learning through travel, especially to places that they may not otherwise get to visit, an opportunity for close interaction with peers that students enjoy so much, and a chance for the Faculty to observe and interact with the student in a structure different from and more informal than the classroom. Besides visiting leading Industries, students visit various places of historical interest as well. An additional amount of Rs. 40,000/- (Rupees Forty Thousand) will be charged from the student in the second installment of the 1st Year.
- b. International Study Tour (Optional): An international study tour is designed to provide the students with a first-hand experience and engage the students in different training programs/ talks at a University of repute, visiting headquarters or prime facilities owned by several leading industrial brands, and undertaking a guided cultural and heritage exposure tour. An additional amount of Rs. 1, 00,000/- (Rupees One Lakh) will be charged from the student in the second installment of the 1st Year.

#### Part F: Scholarships Offered by the University - Academic Session 2022-23

#### A. FOR STUDENTS ADMITTED UNDER UTTARAKHAND CATEGORY

- Applicable for Permanent residents of Uttarakhand for whom 40% of the seats are reserved
- Applicable for all Programs
- Applicable for the complete duration of the Program.

| CRITERIA  | SCHOLARSHIP         |
|---|---------------------|
| Valid Uttarakhand Domicile Certificate at the time of admission | 26 % of Tuition Fee |

#### **B-I FOR STUDENTS ADMITTED UNDER ALL INDIA CATEGORY**

#### **B. MERIT BASED SCHOLARSHIPS**

- For students admitted in the year 2022 under All India Category in all UG & PG Programs
- Applicable for only First Year of the Program.

| CRITERIA   | SCHOLARSHIP          |
|--|----------------------|
| Aggregate marks of 95% and above in Class XII Board Examination/Graduation         | 100 % of Tuition Fee |
| Aggregate marks of 90% to less than 95 % in Class XII Board Examination/Graduation | 90 % of Tuition Fee  |
| Aggregate marks of 85% to less than 90% in Class XII Board Examination/Graduation  | 75 % of Tuition Fee  |
| Aggregate marks of 80% to less than 85% in Class XII Board Examination/Graduation  | 50 % of Tuition Fee  |
| Aggregate marks of 75% to less than 80% in Class XII Board Examination/Graduation  | 15 % of Tuition Fee  |
| Aggregate marks of 60% to less than 75% in Class XII Board Examination/Graduation  | 10 % of Tuition Fee  |

- For computation of Graduation/Class XII marks, no rounding off shall be done.
- This scholarship shall not be given to a candidate having any backlog at the time of admission.
- Class XII marks shall exclude Physical Education/ Fine Arts/ Performing Arts/ Vocational/ Non-written subjects.
- Students having grades instead of marks in qualifying exam shall be required to submit an equivalence certificate from their Institution in the absence of which the University shall convert their grades into marks using its own rules.

#### C. SCHOLARSHIP FOR GIRL STUDENTS

- For students admitted in the year 2022 under All India Category in all UG & PG Programs
- Applicable for the complete duration of the Program.

| CRITERIA        | SCHOLARSHIP         |
|-----------------|---------------------|
| Girl Candidates | 10 % of Tuition Fee |

#### D. SCHOLARSHIP FOR IUU ALUMNI

- For students admitted in the year 2022under All India Category in all PG Programs
- Applicable for the complete duration of the Program.

| CRITERIA  | SCHOLARSHIP         |
|---|---------------------|
| Applicant has completed his/her UG Program at the IMS Unison University | 10 % of Tuition Fee |

#### E. SCHOLARSHIP FOR APPLICANTS FROM NE STATES, J&K, HIMALAYAN STATES & SAARC COUNTRIES

- For students of North East, Jammu & Kashmir, Himalayan States & SAARC Countries admitted in the year 2022 in all UG & PG Programs
- Applicable for the complete duration of the Program.

| CRITERIA   | SCHOLARSHIP         |
|--|---------------------|
| Proof of Domicile of NE States/J&K/Himalayan States OR Valid Passport in case of SAARC Countries | 25 % of Tuition Fee |

#### F. SCHOLARSHIP FOR WARDS OF MARTYRS (DEFENCE & CENTRAL ARMED POLICE FORCES\*)

- For students admitted in the year 2022 under All India Category in all Programs
- Applicable for the complete duration of the Program.

| CRITERIA                                   | SCHOLARSHIP          |
|--|----------------------|
| Wards of Martyrs of Defence/CAPF Personnel | 100 % of Tuition Fee |

#### SCHOLARSHIP FOR WARDS OF DEFENCE & CENTRAL ARMED POLICE FORCES\*

- For students admitted in the year 2022 under All India Category in all Programs
- Applicable for the complete duration of the Program.

| CRITERIA  | SCHOLARSHIP         |
|---|---------------------|
| Wards of Defence/CAPF Personnel (serving/retired) | 25 % of Tuition Fee |

#### SCHOLARSHIP FOR SERVING DEFENCE & CENTRAL ARMED POLICE FORCES\* PERSONNEL

- For students admitted in the year 2022 under All India Category in all Programs
- Applicable for the complete duration of the Program.

| CRITERIA   | SCHOLARSHIP         |
|--|---------------------|
| Serving Officers - nominated through study leave | 25 % of Tuition Fee |

\*Defence Services: Army, Navy & Air Force.

Central Armed Police Forces: Assam Rifles (AR)/Border Security Force (BSF)/Central Industrial Security Force (CISF)/Central Reserve Police Force (CRPF)/Indo Tibetan Border Police (ITBP)/National Security Guard (NSG)/Sashastra Seema Bal (SSB)

#### **SPORTS QUOTA SCHOLARSHIP**

- For students admitted in the year 2022 under All India Category in all UG & PG Programs.
- Applicable for the complete duration of the Program.
- The scholarship will be awarded to students who have won Gold/ Silver/ Bronze in the National and International Sports Competitions approved by Ministry of Youth Affairs and Sports / Sports Authority of India / Indian Olympic Association / National Federation of Concerned Games.

| CRITERIA                 | SCHOLARSHIP         |
|--------------------------|---------------------|
| Sports Quota Scholarship | 10 % of Tuition Fee |

#### SPECIAL SCHOLARSHIP for wards of UNISON EDUCATION FOUNDATION (Applicable on both AI and UK Category) J.

- For students admitted in the year 2022 under All India Category and UK Category in all UG & PG Programs.
- Applicable for the complete duration of the Program.

| CRITERIA  | SCHOLARSHIP         |
|---|---------------------|
| Special Scholarship for Wards of Employees of Unison Education Foundation | 50 % of Tuition Fee |

#### MERIT BASED SCHOLARSHIPS AFTER FIRST YEAR OF THE PROGRAM (ALL UG & PG PROGRAMS)

- Applicable for all Students admitted in the year 2022 under All India Category only
- Based on CGPA achieved at the end of the previous year
- Applicable for **one year only**.

| CRITERIA               | SCHOLARSHIP         |
|------------------------|---------------------|
| CGPA of 9.50 and above | 90 % of Tuition Fee |
| CGPA of 9.00 to 9.49   | 50 % of Tuition Fee |
| CGPA of 8.50 to 8.99   | 25 % of Tuition Fee |
| CGPA of 8.00 to 8.49   | 10 % of Tuition Fee |

- Scholarship shall not be awarded in the following cases:
  - Shortage of attendance Indulging in acts of indiscipline. Student failing in any paper
- Other terms & conditions as defined in Scholarship norms.

#### Scholarship Norms

- University scholarships are not matter of right and are granted under the sole prerogative of the University.
- A candidate shall be entitled to only one of the University scholarships based solely on fulfillment of eligibility.
- The scholarship shall be withdrawn in case a student violates any of the University rules, Ordinances and Policies for Students as laid down in the Admission Booklet. In such cases the student shall be liable to pay the scholarship amount to the University.
- Any student repeating the first year shall not be entitled to scholarship.
- In addition to the University scholarships mentioned above, a student may apply to the scholarship provided by the Social Welfare Department of their respective State. However, as such Scholarships are disbursed directly, there shall be no onus on the University to facilitate or liaison with the respective Department.
- The University reserves the right to alter/withdraw the scholarship without any explanation/notice.
- The decision of the Vice Chancellor on any matter relating to the University Scholarship policy shall be final and is not open to question.
- Scholarship seats are limited.
- Candidates eligible for Scholarships, as above, are required to submit application form to the Office of the Registrar with all relevant documents within the dates as announced by the University. In absence of relevant mark sheets, direct admission and scholarship application will not be considered.
- 10. All disputes are subject to Dehradun jurisdiction.

#### **Part G: Declaration** (To be signed by the Candidate and Parents/Guardian)

I have carefully read and understood the terms and conditions mentioned in this fee document and agree to abide by them. I am also aware that any disputes arising out of or in connection with this Fee Document (Part A to Part F) are subject to the exclusive jurisdiction of Courts of Dehradun.

| Signature of Candidate | Signature of Parent / Guardian |
|------------------------|--------------------------------|
| Name                   | Name                           |
| DatePlace              | DatePlace                      |

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## FEE DOCUMENT (2024 - 25)

## M.A. (Journalism & Mass Communication) Two-Year Semester Based, Full-Time Postgraduate Programme

## Part A: Fee Structure (INR)

|   |                    | 1st Year           |                    | 2nd Year           |  |
|---|--------------------|--------------------|--------------------|--------------------|--|
| Particulars Particulars                         | 1st<br>Installment | 2nd<br>Installment | 1st<br>Installment | 2nd<br>Installment |  |
| 1. ALL INDIA CATEGORY                           | (60% SEAT          | rs)                |                    |                    |  |
| Admission Fee (One Time, Non-Refundable)        | 1,000              | ı                  | -                  | ı                  |  |
| Counseling & CRM Platform Fee (Non-Refundable)  | 10,000             | I                  | 1                  | I                  |  |
| Tuition Fee                                     | 40,000             | 40,000             | 40,000             | 40,000             |  |
| University Enrollment Fee                       | 1,000              |                    |                    |                    |  |
| University Examination Fee                      | 3,500              | 3,500              | 3,500              | 3,500              |  |
| Medical Insurance Fee                           | 500                |                    | 500                |                    |  |
| University Events, Activities & Convocation Fee | 3,750              | 3,750              | 3,750              | 3,750              |  |
| Security Deposit (Refundable)                   | 5,000              | _                  | _                  | _                  |  |
| Sub-Total                                       | 64,750             | 47,250             | 47,750             | 47,250             |  |
| Total 1,12,000                                  |                    | 95                 | ,000               |                    |  |

|   |                    | 1st Year           |                    | 2nd Year           |  |
|---|--------------------|--------------------|--------------------|--------------------|--|
| Particulars Particulars                         | 1st<br>Installment | 2nd<br>Installment | 1st<br>Installment | 2nd<br>Installment |  |
| 2. UTTARAKHAND STATE CATE                       | GORY (40%          | SEATS)             |                    |                    |  |
| Admission Fee (One Time, Non-Refundable)        | 1,000              | 1                  | -                  | 1                  |  |
| Counseling & CRM Platform Fee (Non-Refundable)  | 10,000             | I                  | 1                  | 1                  |  |
| Tuition Fee                                     | 29,600             | 29,600             | 29,600             | 29,600             |  |
| University Enrollment Fee                       | 1,000              |                    |                    |                    |  |
| University Examination Fee                      | 3,500              | 3,500              | 3,500              | 3,500              |  |
| Medical Insurance Fee                           | 500                |                    | 500                |                    |  |
| University Events, Activities & Convocation Fee | 3,750              | 3,750              | 3,750              | 3,750              |  |
| Security Deposit (Refundable)                   | 5,000              | -                  | _                  | -                  |  |
| Sub-Total                                       | 54,350             | 36,850             | 37,350             | 36,850             |  |
| Total 91,200                                    |                    | 74                 | ,200               |                    |  |

#### **Part B: Terms & Conditions**

- 1. The fee is payable annually in advance. However, on the request and for the convenience of the students, the University may allow the fee payment in two installments (first in the month of June and the second in November, irrespective of the date of result and starting date of Semester/Trimester).
- 2. The fee/deposits are payable through Online payment (Net-banking/Debit/Credit Card), Bank Demand Draft in favor of 'IMS UNISON UNIVERSITY', payable at Dehradun. No Payment will be accepted by cheque or cash.
- 3. Uniform Imprest of Rs. 12,000/- will be payable at the time of admission. The Uniform set will include 3 Trousers, 3 Shirts (Full Sleeves), 1 Tie, 1 Blazer, 1 Upper Hoodie and 1 Sweater (Half Sleeve) which will be provided at the time of admission.
- 4. All collections made by the University from the students under the name 'Fee' are not refundable under any circumstances, except as per terms and conditions mentioned in Part-D of this document. All collections made by University from the students under the name 'Deposits' are refundable subject to the University rules. The security deposit will be refunded only when the student completes his / her entire Program from the University or withdraws from the University, and after adjusting dues, if any.
- 5. All security deposits paid by the students shall be non-interest bearing.
- 6. In case, a student is required to repeat a year, the fee payable by the student shall correspond to the year to be repeated and will be as per the Fee Document applicable to the student at the time of admission.
- 7. All matters relating to the fee/deposits are the prerogative of IMS Unison University and may be revised by the University without any prior notice. Applicability of all such changes shall be binding on all the students.
- 8. All disputes arising out of or in connection with this are subject to the exclusive jurisdiction of Courts of Dehradun.

#### Part C: Fee Deposit Schedule & Late Fee Rules

| LATE FEE RULE                | FIRST INSTALLMENT     | SECOND INSTALLMENT |
|------------------------------|-----------------------|--------------------|
| Last date for depositing fee | 30 <sup>th</sup> June | 30th November      |
| Late Fee Rs.500/- up to      | 15 <sup>th</sup> July | 15th December      |
| Late Fee Rs.1,000/- up to    | 31 <sup>st</sup> July | 31st December      |

Names of students who fail to pay their Fee up to 31<sup>st</sup> July (1st Installment) or up to 31<sup>st</sup> December (2nd Installment) shall be struck-off from the rolls of the University. They shall, on payment of fee dues, be required to apply for re-admission to the office of the Registrar and on approval, they shall be required to pay a re-admission fee of Rs. 15,000/-

The above rules shall be applicable even if partial fee is outstanding.

#### Part D: Admission Withdrawal & Fee Refund Policy

- 1. All applications for Admission Withdrawal, Hostel or Transportation withdrawal shall be submitted, in the prescribed form, at the University Front Office.
- Admission Fee of Rs. 1,000/- and Counseling & CRM Platform Fee of Rs. 11,000/- (Total Rs 11,000/-) are non-refundable under any circumstances whatsoever, irrespective of the date of submission of the withdrawal application.
- 3. In case the admission is cancelled due to non-payment of remaining fee by the due date mentioned in the respective Provisional Admission Letter or the student absents himself/ herself from the University without any intimation then the below policy for refund shall not be applicable and the whole amount deposited will be forfeited.
- 4. The last date of admission is 31st July 2024.
- 5. Refund Policy for Program Fee is as given below:

| DATES OF SUBMISSION OF WITHDRAWAL APPLICATION                  | DEDUCTION FROM TUTION FEE |
|--|---------------------------|
| On or before 15 <sup>th</sup> July, 2024                       | NIL                       |
| 16 <sup>th</sup> to 31 <sup>st</sup> July, 2024                | 10%                       |
| 1 <sup>st</sup> August, 2024 to 15 <sup>th</sup> August, 2024  | 20%                       |
| 16 <sup>th</sup> August, 2024 to 30 <sup>th</sup> August, 2024 | 50%                       |
| On or after 31st August, 2024                                  | 100%                      |

- 6. Students who are expelled or whose names are Struck-off from the rolls of the University on account of non-submission of documents/not registering for the term within 30 days of registration date/non-payment of dues or any other reason will not be entitled for any refund of fee. Only security deposit, after recovery of any dues, will be refunded.
- 7. In case of a student seeking withdrawal from the Program of study after successful completion of one/more academic year(s), and before the date of registration, the Security deposit along with the fee for that year, if paid, shall be refunded, after adjustment of dues, if any. In case the application for withdrawal is submitted after the last date of registration, only the Security deposit will be refunded, after adjustment of annual fee payable for that year and dues, if any.
- 8. In case of any dispute, the decision of the Vice Chancellor, IMS Unison University will be final and binding.

### Part E: Scholarship Policy 2024-25

Scholarship applications will be entertained only for admissions taken by  $31^{st}$  July, 2024, with full fee and meeting the eligibility criteria. Scholarships are not applicable on Ph.D. programs.

|    | CRITERIA  | MAXIMUM SEATS   | SCHOLARSHIP ON<br>TUITION FEE  | DURATION OF SCHOLARSHIP   |
|----|---|---|--|---|
| A. | Domicile  | Applicable for permanent resident of domicile of respective states or   | ts of respective states/region on respective states/region on realid passport/citizenship card in  | production of Proof<br>n the case of SAARC Countries.   |
| 1. | Uttarakhand   | upto 40% of seats   | 26%  | Entire duration   |
| 2. | J&K, Himanchal Pradesh, Assam,<br>Tripura, Sikkim, Arunachal Pradesh,<br>Mizoram, Nagaland, Manipur,<br>Meghalaya | upto 5% of seats  | 25%  | Entire duration   |
| 3. | SAARC Countries   | upto 10% of seats   | 25%  | Entire duration   |
| B. | Merit-UG Programs   | Aggregate percentage of Class 12 <sup>th</sup> English & three academic subjects Physical Education, Fine Arts, Performants will be considered for responding to the given Students having grades instead of equivalence certificate from their in their grades into marks using its or | (compulsorily including subjects brining Arts or any Vocational/Not bective / selected disciplines. Not to a candidate having any backlo marks in qualifying exam shall be institution in the absence of which | of eligibility and excluding n-Written subjects). These rounding off shall be done for og at the time of admission. e required to submit an |
|    | 60%- Less than 75%  |   | 5%   | For First Year only   |
|    | 75%-80%   |   | 10%  | For First Year only   |
|    | Above 80%-85%   |   | 15%  | For First Year only   |
|    | Above 85%-90%   |   | 25%  | For First Year only   |
|    | Above 90%-95%   |   | 50%  | For First Year only   |
|    | Above 95%   |   | 90%  | For First Year only   |
| C. | Merit-MBA Program   | rst come first served basis   | s  |   |
|    | 90 percentile CAT/XAT or GMAT 650/ GRE 161  |   | 90%  | For First Year only   |
|    | 85 percentile CAT/XAT or GMAT 600/  | GRE 157   | 50%  | For First Year only   |
|    | 80 percentile CAT/XAT or GMAT 500/  | GRE 149   | 25%  | For First Year only   |
|    | CRITERIA  | MAXIMUM SEATS   | SCHOLARSHIP ON<br>TUITION FEE  | DURATION OF<br>SCHOLARSHIP  |

| D. | Girl Student                                       |   | 15% | Entire duration          |  |
|----|--|---|-----|--------------------------|--|
| E. | IUU Alumni   | Students taking admission in PG programs who have completed their Graduation from IUU in 2024, without any back paper.  |     |                          |  |
|    | CGPA of 9.1 and above                              |   | 25% | For First Year only      |  |
|    | CGPA of 7.5 to 9.0                                 |   | 15% | For First Year only      |  |
|    | CGPA of 6.1 to 7.49                                |   | 10% | For First Year only      |  |
| F. | Wards of Defence/ CAPF Personnel (serving/retired) | Scholarship to be provided on submission of Discharge Book/Servicing Certificate from the organization.   |     | ing Certificate from the |  |
|    | r croomer (serving) recircu)                       | 15%   |     | Entire duration          |  |
| G. | Wards of Martyrs of Defence/CAPF Personnel         | <ul><li>Discharge Book</li><li>Martyrs Certificate.</li></ul>   |     |                          |  |
|    | Defence/CAP1 Personner                             | 100%  |     | Entire duration          |  |
| н. | Scholarship from 2nd Year<br>onwards- 2025         | Eligible for students who have not failed in any subject in the 1st Year and have not been debarred due to shortage of attendance/ indiscipline and have not been found indulged in any indiscipline matter/violation of law within the campus or outside |     |                          |  |
|    | CGPA of 9.50 and above                             |   | 90% | For one year only        |  |
|    | CGPA of 9.00 to 9.49                               |   | 50% | For one year only        |  |
|    | CGPA of 8.50 to 8.99                               |   | 25% | For one year only        |  |
|    | CGPA of 8.00 to 8.49                               |   | 10% | For one year only        |  |

#### **SCHOLARSHIP NORMS:**

- 1. University scholarship is not a matter of right and is granted under the sole prerogative of the University.
- 2. Merit based Scholarship shall not be awarded in the following cases:
  - a. Merit Based Scholarship is not given on repeat of an academic year.
  - b. Students failing in any subject.
  - c. Having shortage of attendance.
  - d. Indulging in acts of indiscipline.
- 3. A candidate shall be entitled to only one of the University scholarships based solely on fulfillment of eligibility.
- 4. Scholarships under clause B, C & E above shall be awarded for first year only. Students may claim Scholarship from the second year onwards only as per clause H above, subject to their fulfillment of the Scholarship norms as mentioned in this document.
- 5. The scholarship shall be withdrawn in case a student violates any of the University rules, Ordinances and Policies for Students as laid down in the Admission Booklet. In such cases the student shall be liable to pay back the scholarship amount to the University.
- 6. Any student repeating the first year shall not be entitled to scholarship in the following academic sessions.
- 7. A student may apply to the scholarship provided by the Social Welfare Department of their respective State. However, as such Scholarships are disbursed directly, there shall be no onus on the University to facilitate or liaison with the respective Department. In case the student opts for the aforesaid scholarship, he/she will not be eligible for any other scholarship of the University.
- 8. The University reserves the right to alter/withdraw the scholarship without any explanation/notice.
- 9. Scholarship seats are limited (first come first served basis).
- 10. Candidates eligible for Scholarships, as above, are required to submit an application form to the Office of the Registrar with all relevant documents within the dates as announced by the University. In the absence of relevant mark sheets, admission and scholarship applications will not be considered.
- 11. The decision of the Vice Chancellor on any matter relating to the University Scholarship policy shall be final and binding.
- 12. All disputes are subject to Dehradun jurisdiction.

#### Part F: Declaration (To be signed by the Candidate and Parents/Guardian)

I have carefully read and understood the terms and conditions mentioned in this fee document and agree to abide by them. I am also aware that any disputes arising out of or in connection with this Fee Document (Part A to Part F) are subject to the exclusive jurisdiction of the Courts of Dehradun.

| Signature of Candidate |       | Signature of Paren | Signature of Parent / Guardian |  |  |
|------------------------|-------|--------------------|--------------------------------|--|--|
| Name                   |       | Name               |                                |  |  |
| Date                   | Place | Date               | Place                          |  |  |

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## **FEE DOCUMENT**

## **BCA** (Bachelor of Computer Applications)

(Full Time Under Graduate Program)

Duration: Three Years (Semester Based)

Part A: Fee Structure (INR) - Session (2019-20)

| 5.0.1                                    | l Year (2019-20)    |                    | II Year (2020-21)   |                    | III Year (2021-22) |                    |
|--|---------------------|--------------------|---------------------|--------------------|--------------------|--------------------|
| Particulars                              | 1 st<br>Installment | 2nd<br>Installment | 1 st<br>Installment | 2nd<br>Installment | 1st<br>Installment | 2nd<br>Installment |
| 1. ALL INDIA CATEGORY (60% SEATS)        |                     |                    |                     |                    |                    |                    |
| Admission Fee (One Time, Non Refundable) | 10,000              | -                  | -                   | -                  | -                  | -                  |
| Tuition Fee                              | 30,000              | 30,000             | 31,500              | 31,500             | 33,075             | 33,075             |
| Academic Services Fee                    | 12,800              | 3,300              | 12,600              | 3,600              | 19,900             | 3,900              |
| Security Deposit (Refundable)            | 5,000               | -                  | -                   | -                  | -                  | -                  |
| Sub-Total                                | 57,800              | 33,300             | 44,100              | 35,100             | 52,975             | 36,975             |
| Total                                    | 91,                 | 100                | 79,                 | 200                | 89,                | 950                |

| 2. UTTARAKHAND STATE CATEGORY (40% SEATS) |        |        |        |        |        |        |
|---|--------|--------|--------|--------|--------|--------|
| Admission Fee (One Time, Non Refundable)  | 10,000 | -      | -      | -      | -      | -      |
| Tuition Fee                               | 22,200 | 22,200 | 23,310 | 23,310 | 24,476 | 24,476 |
| Academic Services Fee                     | 12,800 | 3,300  | 12,600 | 3,600  | 19,900 | 3,900  |
| Security Deposit (Refundable)             | 5,000  | -      | -      | -      | -      | -      |
| Sub-Total                                 | 50,000 | 25,500 | 35,910 | 26,910 | 44,376 | 28,376 |
| Total                                     | 75,    | 500    | 62,    | 820    | 72,    | 752    |

#### Note:

- 40% Seats of the intake in the program are reserved for UK Domicile candidates and will be allotted purely on first come first serve basis. The decision of the University in this respect is not open to question.
- Please see overleaf for fee/scholarship/withdrawal related rules.

#### Part B: Terms & Conditions

- The fee is charged annually and in advance. However, on request and for the convenience of the students, the University allows an option for making the fee payment in two installments (first in the month of June and the second, in November, irrespective of the date of result and starting date of semester).
- The fee/deposits are payable through Online payment (Net-banking/Debit/Credit Card), Bank Demand Draft in favor of IMS UNISON 2. UNIVERSITY', payable at Dehradun. Payment by cheque or cash shall not be accepted.
- 3. A Uniform Imprest of Rs. 8,500/- shall be payable at the time of admission which includes 3 Trousers, 3 Shirts (full sleeves), 1 T-shirt, 1 Track Suit, 1 Tie, 1 Blazer, 1 Pullover and 1 Bag which shall be provided only once at the time of admission.
- All collections made by the University from the students under the name 'Fee' are not refundable under any circumstances, except as per terms and conditions mentioned in Part-D of this document. All collections made by University from the students under the name 'Deposits' are refundable subject to University rules. The security deposit will be refunded only when the student completes his / her entire Program from the University or withdraws from the University, and after adjusting dues, if any.
- In case, a student is required to repeat a year, the fee payable by the student shall correspond to the year to be repeated and will be as per the Fee Document, as applicable to the student, at the time of admission. For the subsequent years, if any, the student shall be required to pay the fee as per the Fee Document, as applicable at the time of admission, for the respective year(s).
- All matters relating to the fee/deposits are the prerogative of IMS Unison University and may be revised by the University without any prior notice. Applicability of all such changes shall be binding on all the students.
- 7. All disputes arising out of or in connection with this are subject to the exclusive jurisdiction of Courts of Dehradun.

#### Part C: Fee Deposit Schedule & Late Fee Rules

Annual Fee is required to be paid at the time of admission and at the beginning of every academic year. The last date for payment of fee for new Admissions will be as mentioned in the respective Provisional Admission letter or before the commencement of the Program, whichever is earlier. In case the student has requested and is allowed for payment of the fee in installments, late fee rules would be applicable as mentioned below(from second installment onwards):

| LATE FEE RULE                | FIRST INSTALLMENT | SECOND INSTALLMENT |
|------------------------------|-------------------|--------------------|
| Last date for depositing fee | 30th June         | 30th November      |
| Late Fee Rs.500/- up to      | 15th July         | 15th December      |
| Late Fee Rs.1,000/- up to    | 31st July         | 31st December      |

Names of students who fail to pay their Fee up to 31st July (1st Installment) or up to 31st December (2nd Installment) shall be struck-off the rolls of the University. They shall, on payment of fee dues, be required to apply for re-admission to the office of the Registrar and on approval, they shall be required to pay a re-admission fee of Rs. 10,000/-

The above rules shall be applicable even if partial fee is outstanding.

#### Part D: Admission Withdrawal & Fee Refund Policy

- All applications for Admission Withdrawal, Hostel or Transportation withdrawal shall be submitted, in the prescribed form, at the University Front Office.
- The following refund policy will apply ONLY if the student has properly filled-in and submitted the admission withdrawal form. 2.
- In case the admission is cancelled due to non-payment of remaining fee by the due date mentioned in the respective Provisional 3 Admission Letter or the student absents himself/herself from the University without any intimation then the below policy for refund shall not be applicable and the whole amount deposited will be forfeited.
- Registration Fee of Rs. 1250/- and an Admission Fee of Rs. 10,000/- are non-refundable under any circumstances whatsoever. 4.
- The dates mentioned in this Policy will apply irrespective of the date of admission. 5.
- 6. The last date of admission is 31st July, 2019.
- 7. Refund Policy for Program Fees: The applicable amount of deduction has been kept as per below table depending upon date of submission of application of withdrawal by the student.

| DATES OF SUBMISSION OF WITHDRAWAL APPLICATION | DEDUCTION FROM AGGREGATE FEES     |
|---|-----------------------------------|
| On or before 16th July, 2019                  | Rs. 5,000/- as Processing Charges |
| 17th to 31st July, 2019                       | 10% of Annual Fees                |
| 1st August, 2019 to 15th August, 2019         | 20% of Annual Fees                |
| 16th August, 2019 to 30th August, 2019        | 50% of Annual Fees                |
| On or after 31st August, 2019                 | 100% of Annual Fees               |

- a. \*Above refund policy is effective for Academic Session 2019-20.
- b. Aggregate Fees for above purpose includes Annual Tuition Fees and Academic Services Fees for the Year.
  c. The dates mentioned in this Policy will apply irrespective of the date of admission.
- d. In case, deductible amount is more than the amount paid by the student against Annual fees, differential amount will be adjusted from any other amount paid by the student including security deposit.
- The amount refundable shall be calculated on the basis of date of submission of application for withdrawal. The refund shall be on a "first come first serve" basis. All refunds shall be calculated on the basis of Annual Academic fee i.e. including both instalments.
- Students who are expelled or whose names are struck-off the rolls of the University on account of non-submission of documents/not registering for the term within 30 days of registration date/non-payment of dues or any other reason shall not be entitled for any refund of fee. Only security deposit, after recovery of any dues, will be refunded.
- In case of a student seeking withdrawal from the Program of study after successful completion of one/more academic year(s), and before the date of registration, the Security deposit along with the fee for that year, if paid, shall be refunded, after adjustment of dues, if any. In case the application for withdrawal is submitted after the date of registration, only the Security deposit shall be refunded, after adjustment of annual fee payable for that year and dues, if any.

- 11. In case of a student seeking withdrawal on account of not getting promoted to the next academic year, the Security deposit along with the advance fee for the subsequent year, if deposited, shall be refunded after adjustment of dues, if any.
- 12. No interest is paid on refund of any fees/deposit.
- 13. In case of any dispute, the decision of the Vice Chancellor, IMS Unison University would be final and binding.
- 14. All disputes arising out of or in connection with this are subject to the exclusive jurisdiction of Courts of Dehradun.

#### **Part E: University Scholarship Policy**

IMS Unison University recognizes the meritorious students by providing different types of financial aid in the form of scholarship at the time of admission. As a social responsibility, the University promotes and encourages the youth of the State to seek higher education by facilitating them with Scholarship. The University Scholarship details are as follows:

#### A. FOR STUDENTS ADMITTED UNDER UTTARAKHAND CATEGORY

- Applicable for Permanent residents of Uttarakhand for whom 40% of the seats are reserved
- Applicable for all Programs
- Applicable for the complete duration of the Program.

| CRITERIA  | SCHOLARSHIP         |
|---|---------------------|
| Valid Uttarakhand Domicile Certificate at the time of admission | 26 % of Tuition Fee |

#### **B-G. FOR STUDENTS ADMITTED UNDER ALL INDIA CATEGORY**

#### **B. MERIT BASED SCHOLARSHIPS**

- For students taking admission under All India Category only in all UG/PG Programs
- Applicable for only First Year of the Program.

| CRITERIA   | SCHOLARSHIP          |
|--|----------------------|
| Aggregate marks of 95% and above in Class XII Board Examination/Graduation         | 100 % of Tuition Fee |
| Aggregate marks of 90% to less than 95 % in Class XII Board Examination/Graduation | 90 % of Tuition Fee  |
| Aggregate marks of 85% to less than 90% in Class XII Board Examination/Graduation  | 75 % of Tuition Fee  |
| Aggregate marks of 80% to less than 85% in Class XII Board Examination/Graduation  | 50 % of Tuition Fee  |
| Aggregate marks of 75% to less than 80% in Class XII Board Examination/Graduation  | 15 % of Tuition Fee  |
| Aggregate marks of 60% to less than 75% in Class XII Board Examination/Graduation  | 10 % of Tuition Fee  |

- For computation of Graduation/Class XII marks, no rounding off shall be done.
- This scholarship shall not be given to a candidate having any backlog at the time of admission.
- Class XII marks shall exclude Physical Education/ Fine Arts/ Performing Arts/ Vocational/ Non-written subjects.
- Students having grades instead of marks in qualifying exam shall be required to submit an equivalence certificate from their Institution in the absence of which the University shall convert their grades into marks using its own rules.

#### C. SCHOLARSHIP FOR GIRL STUDENTS

- For students taking admission under All India Category only in all UG/PG Programs
- Applicable for the complete duration of the Program.

| CRITERIA        | SCHOLARSHIP         |
|-----------------|---------------------|
| Girl Candidates | 10 % of Tuition Fee |

#### D. SCHOLARSHIP FOR WARDS OF DEFENCE\* PERSONNEL

- For students taking admission under All India Category only in all UG/PG Programs
- Applicable for the complete duration of the Program.

| CRITERIA                            | SCHOLARSHIP         |
|-------------------------------------|---------------------|
| Wards of serving Defence Personnel* | 10 % of Tuition Fee |

<sup>\*</sup>Defence Services: Army, Navy & Air Force

#### E. SCHOLARSHIP FOR IUU ALUMNI

- For students taking admission under All India Category only in all PG Programs
- Applicable for the complete duration of the Program.

| CRITERIA  | SCHOLARSHIP         |
|---|---------------------|
| Applicant has completed his/her UG Program at the IMS Unison University | 10 % of Tuition Fee |

#### SCHOLARSHIP FOR APPLICANTS FROM NORTH EAST STATES, J&K & SAARC COUNTRIES

- For students of North East, Jammu & Kashmir & SAARC Countries taking admission in all UG & PG Programs
- Applicable for the complete duration of the Program.

| CRITERIA  | SCHOLARSHIP         |
|---|---------------------|
| Proof of Domicile of North East States/J&K or Valid Passport in case of SAARC Countries | 25 % of Tuition Fee |

#### G. MERIT BASED SCHOLARSHIPS AFTER FIRST YEAR OF THE PROGRAM (ALL UG/PG PROGRAMS)

- For students taking admission under All India Category only in all UG/PG Programs
- Based on CGPA achieved at the end of the previous year
- Applicable for one year only.

| CRITERIA               | SCHOLARSHIP         |
|------------------------|---------------------|
| CGPA of 9.50 and above | 90 % of Tuition Fee |
| CGPA of 9.00 to 9.49   | 50 % of Tuition Fee |
| CGPA of 8.50 to 8.99   | 25 % of Tuition Fee |
| CGPA of 8.00 to 8.49   | 10 % of Tuition Fee |

- Scholarship shall not be awarded in the following cases:
  - o Student failing in any paper
  - o Shortage of attendance
  - o Indulging in acts of indiscipline.
- Other terms & conditions as defined in Scholarship norms.

#### **Scholarships by Social Welfare Department**

In addition to the scholarships offered by the University, a student may apply to the scholarship provided by the Social Welfare Department of their respective State.

Such Scholarships are disbursed directly to the eligible students by the respective Social Welfare Departments, there shall be no onus on the University for facilitation or liaison with the respective Department.

#### **Scholarship Norms**

- 1. University scholarships are not matter of right and are granted under the sole prerogative of the University.
- 2. A candidate shall be entitled to only one of the University scholarships based solely on fulfilment of eligibility.
- 3. The scholarship shall be withdrawn in case a student violates any of the University rules, Ordinances and Policies for Students as laid down in the Admission Booklet. In such cases the student shall be liable to pay the scholarship amount to the University.
- 4. Any student repeating the first year shall not be entitled to scholarship.
- 5. In addition to the University scholarships mentioned above, a student may apply for the scholarship provided by the Social Welfare Department of their respective State. However, as such Scholarships are disbursed directly, there shall be no onus on the University to facilitate or liaison with the respective Department.
- 6. The University reserves the right to alter/withdraw the scholarship without any explanation/notice.
- 7. The decision of the Vice Chancellor on any matter relating to the University Scholarship policy shall be final and is not open to question.
- 8. Scholarship seats are limited.
- 9. Candidates eligible for Scholarships, as above, are required to submit application form to the Office of the Registrar with all relevant documents within the dates as announced by the University. In absence of relevant mark sheets, direct admission and scholarship application will not be considered.
- 10. All disputes are subject to Dehradun jurisdiction.

#### **Part F: Declaration** (To be signed by the Candidate and Parents/Guardian)

I have carefully read and understood the terms and conditions mentioned in this fee document and agree to abide by them. I am also aware that any disputes arising out of or in connection with this Fee Document (Part A to Part E) are subject to the exclusive jurisdiction of Courts of Dehradun.

| Signature of Candidate | Signature of Parent / Guardian |
|------------------------|--------------------------------|
| Name                   | Name                           |
| DatePlace              | DatePlace                      |

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# FEE DOCUMENT (2024 - 25) Ph.D. (Doctor of Philosophy)

Full-Time Doctoral Programme

#### Part A: Fee Structure (INR)

|  | 1st Year           |                    | 2nd Y              | ear                | 3rd Year           |                    | 4th Year           |                    | 5th Year           |                    |
|--|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| Particulars  | 1st<br>Installment | 2nd<br>Installment |
| Admission Fee<br>(One Time, Non-Refundable)        | 1,000              | 1                  | -                  | -                  | -                  | -                  | -                  | -                  | -                  | 1                  |
| Counseling & CRM Platform Fee (Non-Refundable)     | 10,000             | -                  | 1                  | -                  | 1                  | -                  | 1                  | 1                  | 1                  | 1                  |
| Tuition Fee  | 45,000             | 45,000             | 45,000             | 45,000             | 45,000             | 45,000             | 51,750             | 51,750             | 51,750             | 51,750             |
| University Enrollment Fee                          | 1,000              |                    |                    |                    |                    |                    |                    |                    |                    |                    |
| University Examination Fee                         | 3,500              | 3,500              | 3,500              | 3,500              | 3,500              | 3,500              | 3,500              | 3,500              | 3,500              | 3,500              |
| Medical Insurance Fee                              | 500                |                    | 500                |                    | 500                |                    | 500                |                    | 500                |                    |
| University Events,<br>Activities & Convocation Fee | 3,750              | 3,750              | 3,750              | 3,750              | 3,750              | 3,750              | 3,750              | 3,750              | 3,750              | 3,750              |
| Security Deposit (Refundable)                      | 10,000             | ı                  | -                  | -                  | 1                  | _                  | 1                  | 1                  | 1                  | 1                  |
| Sub-Total  | 74,750             | 52,250             | 52,750             | 52,250             | 52,750             | 52,250             | 59,500             | 59,000             | 59,500             | 59,000             |
| Total  | 1,2                | 7,000              | 1,05               | ,000               | 1,05               | ,000               | 1,18               | ,500               | 1,18,              | 500                |

#### **Part B: Terms & Conditions**

- 1. The fee is payable annually in advance. However, on the request and for the convenience of the students, the University may allow the fee payment in two installments (first in the month of June and the second in November, irrespective of the date of result and starting date of Semester/Trimester).
- 2. The fee/deposits are payable through Online payment (Net-banking/Debit/Credit Card), Bank Demand Draft in favor of 'IMS UNISON UNIVERSITY', payable at Dehradun. No Payment will be accepted by cheque or cash.
- 3. Uniform Imprest of Rs. 12,000/- will be payable at the time of admission. The Uniform set will include 3 Trousers, 3 Shirts (Full Sleeves), 1 Tie, 1 Blazer, 1 Upper Hoodie and 1 Sweater (Half Sleeve) which will be provided at the time of admission.
- 4. All collections made by the University from the students under the name 'Fee' are not refundable under any circumstances, except as per terms and conditions mentioned in Part-D of this document. All collections made by University from the students under the name 'Deposits' are refundable subject to the University rules. The security deposit will be refunded only when the student completes his / her entire Program from the University or withdraws from the University, and after adjusting dues, if any.
- 5. All security deposits paid by the students shall be non-interest bearing.
- 6. In case, a student is required to repeat a year, the fee payable by the student shall correspond to the year to be repeated and will be as per the Fee Document applicable to the student at the time of admission.
- 7. All matters relating to the fee/deposits are the prerogative of IMS Unison University and may be revised by the University without any prior notice. Applicability of all such changes shall be binding on all the students.
- 8. All disputes arising out of or in connection with this are subject to the exclusive jurisdiction of Courts of Dehradun.

#### Part C: Fee Deposit Schedule & Late Fee Rules

| LATE FEE RULE                | FIRST INSTALLMENT     | SECOND INSTALLMENT |
|------------------------------|-----------------------|--------------------|
| Last date for depositing fee | 30 <sup>th</sup> June | 30th November      |
| Late Fee Rs.500/- up to      | 15 <sup>th</sup> July | 15th December      |
| Late Fee Rs.1,000/- up to    | 31 <sup>st</sup> July | 31st December      |

Names of students who fail to pay their Fee up to 31<sup>st</sup> July (1st Installment) or up to 31<sup>st</sup> December (2nd Installment) shall be struck-off from the rolls of the University. They shall, on payment of fee dues, be required to apply for re-admission to the office of the Registrar and on approval, they shall be required to pay a re-admission fee of Rs. 15,000/-

The above rules shall be applicable even if partial fee is outstanding.

#### Part D: Admission Withdrawal & Fee Refund Policy

- 1. All applications for Admission Withdrawal, Hostel or Transportation withdrawal shall be submitted, in the prescribed form, at the University Front Office.
- 2. Admission Fee of Rs. 1,000/- and Counseling & CRM Platform Fee of Rs. 10,000/- (Total Rs 11,000/-) are non-refundable under any circumstances whatsoever, irrespective of the date of submission of the withdrawal application.
- 3. In case the admission is cancelled due to non-payment of remaining fee by the due date mentioned in the respective Provisional Admission Letter or the student absents himself/ herself from the University without any intimation then the below policy for refund shall not be applicable and the whole amount deposited will be forfeited.
- 4. The last date of admission is 31st July 2024.
- 5. Refund Policy for Program Fee is as given below:

| DATES OF SUBMISSION OF WITHDRAWAL APPLICATION                  | DEDUCTION FROM TUTION FEE |
|--|---------------------------|
| On or before 15 <sup>th</sup> July, 2024                       | NIL                       |
| 16 <sup>th</sup> to 31 <sup>st</sup> July, 2024                | 10%                       |
| 1 <sup>st</sup> August, 2024 to 15 <sup>th</sup> August, 2024  | 20%                       |
| 16 <sup>th</sup> August, 2024 to 30 <sup>th</sup> August, 2024 | 50%                       |
| On or after 31st August, 2024                                  | 100%                      |

- 6. Students who are expelled or whose names are Struck-off from the rolls of the University on account of non-submission of documents/not registering for the term within 30 days of registration date/non-payment of dues or any other reason will not be entitled for any refund of fee. Only security deposit, after recovery of any dues, will be refunded.
- 7. In case of a student seeking withdrawal from the Program of study after successful completion of one/more academic year(s), and before the date of registration, the Security deposit along with the fee for that year, if paid, shall be refunded, after adjustment of dues, if any. In case the application for withdrawal is submitted after the last date of registration, only the Security deposit will be refunded, after adjustment of annual fee payable for that year and dues, if any.
- 8. In case of any dispute, the decision of the Vice Chancellor, IMS Unison University will be final and binding.

#### Part E: Declaration (To be signed by the Candidate and Parents/Guardian)

I have carefully read and understood the terms and conditions mentioned in this fee document and agree to abide by them. I am also aware that any disputes arising out of or in connection with this Fee Document (Part A to Part F) are subject to the exclusive jurisdiction of the Courts of Dehradun.

| Signature of Candidate |       | Signature of Parent / Guardian |       |  |  |  |
|------------------------|-------|--------------------------------|-------|--|--|--|
| Name                   |       | _Name                          |       |  |  |  |
| Date                   | Place | _Date                          | Place |  |  |  |

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## **FEE DOCUMENT (2023-24)**

## **BHM** (Bachelor of Hospitality Management)

Four-Year Semester Based, Full-Time Undergraduate Programme

#### Part A: Fee Structure (INR)

| 5.00   | <b>1</b> st '      | 1st Year           |                    | Year               | 3rd Year           |                    | 4th Year           |                    |
|--|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| Particulars                                      | 1st<br>Installment | 2nd<br>Installment | 1st<br>Installment | 2nd<br>Installment | 1st<br>Installment | 2nd<br>Installment | 1st<br>Installment | 2nd<br>Installment |
| Admission Fee<br>(One Time, Non-Refundable)      | 1,000              | -                  | -                  | -                  | -                  | -                  | -                  | -                  |
| Counseling and CRM Platform Fee (Non-Refundable) | 15,000             | -                  | -                  | -                  | -                  | -                  | -                  | -                  |
| Tuition Fee                                      | 60,000             | 60,000             | 65,000             | 65,000             | 70,000             | 70,000             | 75,000             | 75,000             |
| University Enrollment Fee                        | 1,000              | -                  | -                  | -                  | -                  | -                  | -                  | -                  |
| University Examination Fee                       | 3,500              | 3,500              | 3,500              | 3,500              | 3,500              | 3,500              | 3,500              | 3,500              |
| Library and E-Resources Fee                      | 2,000              | 2,000              | 2,000              | 2,000              | 2,000              | 2,000              | 2,000              | 2,000              |
| Medical Insurance Fee                            | 500                | -                  | 500                | -                  | 500                | -                  | 500                | -                  |
| University Events, Activities & Convocation Fee  | 3,750              | 3,750              | 3,750              | 3,750              | 3,750              | 3,750              | 3,750              | 3,750              |
| Lab Kit Fee                                      | 3000               | -                  | 3000               | -                  | 3000               | -                  | 3000               | -                  |
| Security Deposit (Refundable)                    | 5,000              | -                  | -                  | -                  | -                  | -                  | -                  | -                  |
| Sub-Total  | 94,750             | 69,250             | 77,750             | 74,250             | 82,750             | 79,250             | 87,750             | 84,250             |
| TOTAL  | 1,64               | ,000               | 1,52               | ,000               | 1,62               | ,000               | 1,72               | ,000               |

#### **Part B: Terms and Conditions**

- 1. The fee is payable annually in advance. However, on the request and for the convenience of the students, the University may allow the fee payment in two installments (first in the month of June and the second in November, irrespective of the date of result and starting date of Semester/Trimester).
- 2. The fee/deposits are payable through Online payment (Net-banking/Debit/Credit Card), Bank Demand Draft in favour of 'IMS UNISON UNIVERSITY', payable at Dehradun. No Payment will be accepted by Cheque or Cash.
- 3. Uniform Imprest of Rs. 12,000 will be payable at the time of admission. The Uniform set will include 3 Trousers, 3 Shirts (Full-Sleeves), 1 Tie, 1 Blazer, 1 Upper Hoodie and 1 Sweater (Half-Sleeves) which will be provided at the time of admission.
- 4. All collections made by the University from the students under the name 'Fee' are not refundable under any circumstances, except as per terms and conditions mentioned in Part-D of this document. All collections made by the University from the students under the name 'Deposits' are refundable subject to the University rules. The security deposit will be refunded only when the student completes his / her entire Programme from the University or withdraws from the University, and after adjusting dues, if any.

- 5. All security deposits paid by the students shall be non-interest bearing.
- 6. In case, a student is required to repeat a year, the fee payable by the student shall correspond to the year to be repeated and will be as per the Fee Document applicable to the student at the time of admission.
- 7. All matters relating to the fee/deposits are the prerogative of IMS Unison University and may be revised by the University without any prior notice. Applicability of all such changes shall be binding on all the students.
- 8. All disputes arising out of, or in connection with this, are subject to the exclusive jurisdiction of Courts of Dehradun.

#### Part C: Fee Deposit Schedule and Late Fee Rules

| LATE FEE RULE                | FIRST INSTALLMENT | SECOND INSTALLMENT |
|------------------------------|-------------------|--------------------|
| Last date for depositing fee | 30th June         | 30th November      |
| Late Fee Rs.500, up to       | 15th July         | 15th December      |
| Late Fee Rs.1,000, up to     | 31st July         | 31st December      |

Names of students who fail to pay their fee up to 31st July (1st Installment) or up to 31st December (2nd Installment) shall be struck-off from the rolls of the University. They shall, on payment of fee dues, be required to apply for re-admission to the office of the Registrar, and on approval, they shall be required to pay a re-admission fee of Rs. 15,000

(The above rules shall be applicable even if partial fee is outstanding)

#### Part D: Admission Withdrawal and Fee Refund Policy

- 1. All applications for Admission Withdrawal, Hostel or Transportation withdrawal shall be submitted, in the prescribed form, at the University Front Office.
- 2. Admission Fee of Rs. 1,000 and Counselling and CRM Platform Fee of Rs. 15,000 (Total Rs 16,000) are non-refundable under any circumstances whatsoever, irrespective of the date of submission of the withdrawal application.
- 3. In case the admission is cancelled due to non-payment of remaining fee by the due date mentioned in the respective Provisional Admission Letter or in case the student absents himself/herself from the University without any intimation, then the below policy for refund shall not be applicable and the whole amount deposited will be forfeited.
- 4. The last date of admission is 31st July, 2023.
- 5. Refund Policy for Programme Fee is as given below:

| DATES OF SUBMISSION OF WITHDRAWAL APPLICATION | DEDUCTION FROM TUITION FEES |
|---|-----------------------------|
| On or before 15th July, 2023                  | Nill                        |
| 16th July to 31st July, 2023                  | 10%                         |
| 1st August, 2023 to 15th August, 2023         | 20%                         |
| 16th August, 2023 to 30th August, 2023        | 50%                         |
| On or after 31st August, 2023                 | 100%                        |

- 6. Students who are expelled or whose names are struck-off from the rolls of the University on account of non-submission of documents/not registering for the term within 30 days of registration date/non-payment of dues or any other reason will not be entitled for any refund of fee. Only the security deposit, after recovery of any dues, will be refunded.
- 7. In case of a student seeking withdrawal from the Programme of study after successful completion of one/more academic year(s), and before the date of registration, the Security deposit along with the fee for that year, if paid, shall be refunded, after adjustment of dues, if any. In case the application for withdrawal is submitted after the last date of registration, only the Security deposit will be refunded, after adjustment of annual fee payable for that year, and dues, if any.
- 8. In case of any dispute, the decision of the Vice-Chancellor, IMS Unison University will be final and binding.

#### Part E: Scholarship Policy 2023-24

Scholarship applications will be entertained only for admissions taken by 31st July, 2023, with full fee and meeting the eligibility criteria. Scholarships are not applicable on Ph.D. programmes.

|    | CRITERIA  | MAXIMUM SEATS  | SCHOLARSHIP ON<br>TUITION FEE   | DURATION OF SCHOLARSHIP   |  |  |  |
|----|---|--|---|---|--|--|--|
| A. | Domicile  |  | sidents of respective states/region on production of Proof<br>tes or valid passport/citizenship card in the case of SAARC   |   |  |  |  |
| 1. | UK  | Upto 40% of seats  | 26%   | Entire duration   |  |  |  |
| 2. | J&K   | Upto 5% of seats   | 25%   | Entire duration   |  |  |  |
| 3. | Northeast States                                  | Upto 5% of seats   | 25%   | Entire duration   |  |  |  |
| 4. | SAARC Countries                                   | Upto 10% of seats  | 25%   | Entire duration   |  |  |  |
| В. | Merit-UG Programmes<br>(ISC/CBSE Boards only)     | marks scored in English subjects of eligibility and ex any Vocational/Non-Writterespective/selected discipl percentage. This scholarshithe time of admission. Stucishall be required to submit | ass 12 <sup>th</sup> in Year 2023 will be and three academic subject cluding Physical Education, Fien subjects). These subjectsines. No rounding-off shall be p shall not be given to a candidents having grades instead of an Equivalence Certificate frersity shall convert their grade | s (compulsorily including ne Arts, Performing Arts or s will be considered for e done for calculation of date having any backlog at f marks in qualifying exam rom their institution in the |  |  |  |
| 1. | 75% - 80%   |  | 10%   | For First Year only   |  |  |  |
| 2. | Above 80% - 85%                                   |  | 15%   | For First Year only   |  |  |  |
| 3. | Above 85% - 90%                                   |  | 25%   | For First Year only   |  |  |  |
| 4. | Above 90% - 95%                                   |  | 50%   | For First Year only   |  |  |  |
| 5. | Above 95%   |  | 90%   | For First Year only   |  |  |  |
| C. | Merit-MBA Programme                               | Limited to 10% seats or  | n first-come-first-served basis   |   |  |  |  |
| 1. | 90 percentile CAT/XAT or GMAT 650/ GRE            | 161  | 90%   | For First Year only   |  |  |  |
| 2. | 85 percentile CAT/XAT or GMAT 600/ GRE            | 157  | 50%   | For First Year only   |  |  |  |
| 3. | 80 percentile CAT/XAT or GMAT 500/ GRE            | 149  | 25%   | For First Year only   |  |  |  |
| D. | Girl Student                                      |  | 10%   | Entire duration   |  |  |  |
| E. | IUU Alumni  |  | in PG Programmes who have<br>in 2023, without any back pa   |   |  |  |  |
| 1. | CGPA of 9.50 and above                            |  | 25%   | For First Year only   |  |  |  |
| 2. | CGPA of 9.00 to 9.49                              |  | 20%   | For First Year only   |  |  |  |
| 3. | CGPA of 8.50 to 8.99                              |  | 15%   | For First Year only   |  |  |  |
| 4. | CGPA of 8.00 to 8.49                              |  | 10%   | For First Year only   |  |  |  |
| F. | Wards of Defence/CAPF Personnel (Serving/Retired) |  |   |   |  |  |  |
|    | (OCIVIIIS/ Netilea)                               | 25   | 5%  | For First Year only   |  |  |  |
| G. | Wards of Martyrs of Defence<br>CAPF Personnel     | <ul><li>Discharge Book</li><li>Martyrs Certificate</li></ul>   |   |   |  |  |  |
|    |   | 100  | 0%  | Entire duration   |  |  |  |

| Н. | Scholarship from<br>2nd Year onwards - 2024 | Eligible for students who have not failed in any subject and have not been debarred due to shortage of attendance/indiscipline and have not been found indulged in any indiscipline matter/violation of law within or outside the campus in the previous academic year of the programme. |     |                   |  |  |  |
|----|---|--|-----|-------------------|--|--|--|
| 1. | CGPA of 9.50 and above                      |  | 90% | For One Year only |  |  |  |
| 2. | CGPA of 9.00 to 9.49                        |  | 50% | For One Year only |  |  |  |
| 3. | CGPA of 8.50 to 8.99                        |  | 25% | For One Year only |  |  |  |
| 4. | CGPA of 8.00 to 8.49                        |  | 10% | For One Year only |  |  |  |

#### **Scholarship Norms**

- 1. University scholarship is not a matter of right and is granted under the sole prerogative of the University.
- 2. Scholarship seats are limited (first-come-first-served basis).
- 3. Merit based scholarship shall not be awarded in the following cases:
  - a) Merit based scholarship is not given on repeat of an academic year
  - b) Student failing in any subject
  - c) Having shortage of attendance
  - d) Indulging in acts of indiscipline.
- 4. A candidate shall be entitled to only one of the University scholarships based solely on fulfillment of eligibility.
- 5. The scholarship shall be withdrawn in case a student violates any of the University rules, Ordinances and Policies for Students as laid down in the Admission Booklet. In such cases the student shall be liable to pay back the scholarship amount to the University.
- 6. Any student repeating an academic year shall not be entitled to scholarship in following academic session.
- 7. A student may apply for the scholarship provided by the Social Welfare Department of their respective State. However, all such Scholarships are disbursed directly, there shall be no onus on the University to facilitate or liaison with the respective Department. In case the student opts for the aforesaid scholarship, he/she will not be eligible for any other scholarship of the University.
- 8. The University reserves the right to alter/withdraw the scholarship without any prior notice.
- 9. Candidates eligible for Scholarships, as above, are required to submit an application form to the Office of the Registrar with all relevant documents within the dates as announced by the University. In the absence of relevant mark sheets, admission and scholarship applications will not be considered.
- 10. The decision of the Vice-Chancellor on any matter relating to the University Scholarship policy shall be final and binding.

#### Part F: Declaration (To be signed by the Candidate and Parent/Guardian)

I have carefully read and understood the terms and conditions mentioned in this Fee Document and agree to abide by them. I am also aware that any disputes arising out of or in connection with this Fee Document (Part A to Part F) are subject to the exclusive jurisdiction of the Courts of Dehradun only.

| Signature of Candidate |       | Signature of Parent / Guardia | ardian |  |  |
|------------------------|-------|-------------------------------|--------|--|--|
| Name                   |       | Name                          |        |  |  |
| Date                   | Place | Date                          | Place  |  |  |

## FEE DOCUMENT (2024 - 25)

## B.Com

Three-Year Semester Based, Full-Time Undergraduate Programme

## **B.Com (Hons.)**

Four-Year Semester Based, Full-Time Undergraduate Programme

#### Part A: Fee Structure (INR)

|   | 1st Year           |                    | 2nd Year           |                    | 3rd Year           |                    | 4th Year           |                    |
|---|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| Particulars   | 1st<br>Installment | 2nd<br>Installment | 1st<br>Installment | 2nd<br>Installment | 1st<br>Installment | 2nd<br>Installment | 1st<br>Installment | 2nd<br>Installment |
|   |                    | ALL INC            | DIA CATEGO         | ORY (75% S         | SEATS)             |                    |                    |                    |
| Admission Fee<br>(One Time, Non-<br>Refundable)       | 1,000              | -                  | -                  | -                  | -                  | -                  | -                  | -                  |
| Counseling & CRM<br>Platform Fee (Non-<br>Refundable) | 10,000             | -                  | -                  | -                  | -                  | -                  | -                  | -                  |
| Tuition Fee   | 45,000             | 45,000             | 45,000             | 45,000             | 45,000             | 45,000             | 51,750             | 51,750             |
| University Enrollment Fee                             | 1,000              |                    |                    |                    |                    |                    |                    |                    |
| University Examination Fee                            | 3,500              | 3,500              | 3,500              | 3,500              | 3,500              | 3,500              | 3,500              | 3,500              |
| Medical Insurance Fee                                 | 500                |                    | 500                |                    | 500                |                    | 500                |                    |
| University Events,<br>Activities & Convocation<br>Fee | 3,750              | 3,750              | 3,750              | 3,750              | 3,750              | 3,750              | 3,750              | 3,750              |
| Security Deposit<br>(Refundable)                      | 5,000              | -                  | -                  | -                  | -                  | -                  | -                  | -                  |
| Sub-Total   | 69,750             | 52,250             | 52,750             | 52,250             | 52,750             | 52,250             | 59,500             | 59,000             |
| Total   | 1,22,              | 000                | 1,05,              | 000                | 1,05               | ,000               | 1,18,              | 500                |

| B 11 1  | 1st Year           |                    | 2nd Year           |                    | 3rd Year           |                    | 4th Year           |                    |  |
|---|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--|
| Particulars   | 1st<br>Installment | 2nd<br>Installment | 1st<br>Installment | 2nd<br>Installment | 1st<br>Installment | 2nd<br>Installment | 1st<br>Installment | 2nd<br>Installment |  |
| UTTARAKHAND STATE CATEGORY (25% SEATS)                |                    |                    |                    |                    |                    |                    |                    |                    |  |
| Admission Fee<br>(One Time, Non-<br>Refundable)       | 1,000              | -                  | -                  | -                  | -                  | -                  | -                  | -                  |  |
| Counseling & CRM<br>Platform Fee (Non-<br>Refundable) | 10,000             | -                  | -                  | -                  | -                  | -                  | -                  | -                  |  |
| Tuition Fee   | 33,750             | 33,750             | 33,750             | 33,750             | 33,750             | 33,750             | 38,813             | 38,813             |  |
| University Enrollment Fee                             | 1,000              |                    |                    |                    |                    |                    |                    |                    |  |
| University Examination Fee                            | 3,500              | 3,500              | 3,500              | 3,500              | 3,500              | 3,500              | 3,500              | 3,500              |  |
| Medical Insurance Fee                                 | 500                |                    | 500                |                    | 500                |                    | 500                |                    |  |
| University Events,<br>Activities & Convocation<br>Fee | 3,750              | 3,750              | 3,750              | 3,750              | 3,750              | 3,750              | 3,750              | 3,750              |  |
| Security Deposit<br>(Refundable)                      | 5,000              | -                  | -                  | -                  | -                  | -                  | -                  | -                  |  |
| Sub-Total   | 58,500             | 41,000             | 41,500             | 41,000             | 41,500             | 41,000             | 46,563             | 46,063             |  |
| Total   | 99,5               | 500                | 82,5               | 500                | 82,                | 500                | 92,                | 626                |  |

#### Part B: Terms & Conditions

- The fee is payable annually in advance. However, on the request and for the convenience of the students, the University may allow the fee
  payment in two installments (first in the month of June and the second in November, irrespective of the date of result and starting date of
  Semester/Trimester).
- 2. The fee/deposits are payable through Online payment (Net-banking/Debit/Credit Card), Bank Demand Draft in favor of 'IMS UNISON UNIVERSITY', payable at Dehradun. No Payment will be accepted by cheque or cash.
- 3. Uniform Imprest of Rs. 12,500/- will be payable at the time of admission. The Uniform set will include 3 Trousers, 3 Shirts (Full Sleeves), 1 Tie, 1 Blazer, 1 Upper Hoodie and 1 Sweater (Half Sleeve) which will be provided at the time of admission.
- 4. All collections made by the University from the students under the name 'Fee' are not refundable under any circumstances, except as per terms and conditions mentioned in Part-D of this document. All collections made by University from the students under the name 'Deposits' are refundable subject to the University rules. The security deposit will be refunded only when the student completes his / her entire Program from the University or withdraws from the University, and after adjusting dues, if any.
- 5. All security deposits paid by the students shall be non-interest bearing.
- 6. In case, a student is required to repeat a year, the fee payable by the student shall correspond to the year to be repeated and will be as per the Fee Document applicable to the student at the time of admission.
- 7. All matters relating to the fee/deposits are the prerogative of IMS Unison University and may be revised by the University without any prior notice. Applicability of all such changes shall be binding on all the students.
- 8. All disputes arising out of or in connection with this are subject to the exclusive jurisdiction of Courts of Dehradun.

## Part C: Fee Deposit Schedule & Late Fee Rules

| LATE FEE RULE                | FIRST INSTALLMENT | SECOND INSTALLMENT |
|------------------------------|-------------------|--------------------|
| Last date for depositing fee | 30th June         | 30th November      |
| Late Fee Rs.500/- up to      | 15th July         | 15th December      |
| Late Fee Rs.1,000/- up to    | 31st July         | 31st December      |

Names of students who fail to pay their Fee up to 31st July (1st Installment) or up to 31st December (2nd Installment) shall be struck-off from the rolls of the University. They shall, on payment of fee dues, be required to apply for re-admission to the office of the Registrar and on approval, they shall be required to pay a re-admission fee of Rs. 15,000/-

The above rules shall be applicable even if partial fee is outstanding.

## Part D: Admission Withdrawal & Fee Refund Policy

- 1. All applications for Admission Withdrawal, Hostel or Transportation withdrawal shall be submitted, in the prescribed form, at the University Front Office.
- 2. Admission Fee of Rs. 1,000/- and Counseling & CRM Platform Fee of Rs. 11,000/- (Total Rs 11,000/-) are non-refundable under any circumstances whatsoever, irrespective of the date of submission of the withdrawal application.
- 3. In case the admission is cancelled due to non-payment of remaining fee by the due date mentioned in the respective Provisional Admission Letter or the student absents himself/ herself from the University without any intimation then the below policy for refund shall not be applicable and the whole amount deposited will be forfeited.
- 4. The last date of admission is 31st July 2024.
- 5. Refund Policy for Program Fee is as given below:

| DATES OF SUBMISSION OF WITHDRAWAL APPLICATION | DEDUCTION FROM TUTION FEE |
|---|---------------------------|
| On or before 15th July, 2024                  | NIL                       |
| 16th to 31st July, 2024                       | 10%                       |
| 1st August, 2024 to 15th August, 2024         | 20%                       |
| 16th August, 2024 to 30th August, 2024        | 50%                       |
| On or after 31st August, 2024                 | 100%                      |

- 6. Students who are expelled or whose names are Struck-off from the rolls of the University on account of non-submission of douments/not registering for the term within 30 days of registration date/non-payment of dues or any other reason will not be entitled for any refund of fee. Only security deposit, after recovery of any dues, will be refunded.
- 7. In case of a student seeking withdrawal from the Program of study after successful completion of one/more academic year(s), and before the date of registration, the Security deposit along with the fee for that year, if paid, shall be refunded, after adjustment of dues, if any. In case the application for withdrawal is submitted after the last date of registration, only the Security deposit will be refunded, after adjustment of annual fee payable for that year and dues, if any.
- 8. In case of any dispute, the decision of the Vice Chancellor, IMS Unison University will be final and binding.

## Part E: Scholarship Policy 2024-25

Scholarship applications will be entertained only for admissions taken by 31st July, 2024, with full fee and meeting the eligibility criteria. Scholarships are not applicable on Ph.D. programs.

|    | CRITERIA  | MAXIMUM SEATS   | SCHOLARSHIP ON<br>TUITION FEE | DURATION OF<br>SCHOLARSHIP |  |
|----|---|---|-------------------------------|----------------------------|--|
| A. | Domicile  | Applicable for permanent residents of respective states/region on production of Proof of domicile of respective states or valid passport/citizenship card in the case of SAARC Countries.   |                               |                            |  |
| 1. | Uttarakhand   | upto 25% of seats   | 25%                           | Entire duration            |  |
| 2. | J&K, Himachal Pradesh,<br>Assam, Tripura, Sikkim,<br>Arunachal Pradesh,<br>Mizoram, Nagaland,<br>Manipur, Meghalaya | upto 5% of seats  | upto 5% of seats 25%          |                            |  |
| 3. | SAARC Countries   | upto 10% of seats   | 25%                           | Entire duration            |  |
| В. | Merit-UG Programs   | Aggregate percentage of Class 12th in <b>Year 2024</b> will be calculated on the basis of marks scored in English & three academic subjects (compulsorily including subjects of eligibility and excluding Physical Education, Fine Arts, Performing Arts or any Vocational/Non-Written subjects). These subjects will be considered for respective / selected disciplines. No rounding off shall be done for calculation of percentage.  This scholarship shall not be given to a candidate having any backlog at the time of admission. Students having grades instead of marks in qualifying exam shall be required to submit an equivalence certificate from their institution in the absence of which, the University shall convert their grades into marks using its own rules |                               |                            |  |
| 1. | 60%- Less than 75%  |   | 5%                            | For First Year only        |  |
| 2. | 75%-80%   |   | 10%                           | For First Year only        |  |
| 3. | Above 80%-85%   |   | 15%                           | For First Year only        |  |
| 4. | Above 85%-90%   |   | 25%                           | For First Year only        |  |
| 5. | Above 90%-95%   |   | 50% For First Year o          |                            |  |

For First Year only

Above 95%

| C. | Merit-MBA Program                                  | Limited to 10% seats on first come first served basis   |   |                     |  |
|----|--|---|---|---------------------|--|
| 1. | 90 percentile CAT/XAT or                           | GMAT 650/ GRE 161   | For First Year only                                     |                     |  |
| 2. | 85 percentile CAT/XAT or                           | GMAT 600/ GRE 157   | 50%   | For First Year only |  |
| 3. | 80 percentile CAT/XAT or                           | GMAT 500/ GRE 149 25% For First Year or   |   |                     |  |
|    | CRITERIA   | MAXIMUM SEATS   | DURATION OF<br>SCHOLARSHIP                              |                     |  |
| D. | Girl Student                                       |   | 15%   | Entire duration     |  |
| E. | IUU Alumni   | _   | on in PG programs who hav<br>2024, without any back pap | -                   |  |
| 1. | CGPA of 9.1 and above                              | 25% For First Year  |   |                     |  |
| 2. | CGPA of 7.5 to 9.0                                 |   | 15%   | For First Year only |  |
| 3. | CGPA of 6.1 to 7.49                                | 10% For First Year  |   |                     |  |
| F. | Wards of Defence/ CAPF Personnel (serving/retired) | Scholarship to be provid<br>Certificate from the orga   | ed on submission of Dischard                            | ge Book/Servicing   |  |
|    | (Scrving/realed)                                   | 15  | 5%  | Entire duration     |  |
| G. | Wards of Martyrs of<br>Defence/CAPF                | <ul><li>Discharge Book</li><li>Martyrs Certificate.</li></ul>   |   |                     |  |
|    | Personnel  | 100   | 0%  | Entire duration     |  |
| Н. | Scholarship from 2nd<br>Year onwards- 2025         | Eligible for students who have not failed in any subject in the 1st Year and have not been debarred due to shortage of attendance/ indiscipline and have not been found indulged in any indiscipline matter/violation of law within the campus or outside |   |                     |  |
| 1. | CGPA of 9.50 and above                             |   | For First Year only                                     |                     |  |
| 2. | CGPA of 9.00 to 9.49                               | 50% For First Year  |   |                     |  |
| 3. | CGPA of 8.50 to 8.99                               | 25% For First Year only   |   |                     |  |
| 4. | CGPA of 8.00 to 8.49                               | 10% For First Year only   |   |                     |  |

#### **SCHOLARSHIP NORMS:**

- 1. University scholarship is not a matter of right and is granted under the sole prerogative of the University.
- 2. Merit based Scholarship shall not be awarded in the following cases
- a. Merit Based Scholarship is not given on repeat of an academic year.
- b. Students failing in any subject.
- c. Having shortage of attendance.
- d. Indulging in acts of indiscipline.
- 3. A candidate shall be entitled to only one of the University scholarships based solely on fulfillment of eligibility.
- 4. Scholarships under clause B, C & E above shall be awarded for first year only. Students may claim Scholarship from the second year onwards only as per clause H above, subject to their fulfillment of the Scholarship norms as mentioned in this document.
- 5. The scholarship shall be withdrawn in case a student violates any of the University rules, Ordinances and Policies for Students as laid down in the Admission Booklet. In such cases the student shall be liable to pay back the scholarship
- 6. Any student repeating the first year shall not be entitled to scholarship in the following academic sessions.
- 7. A student may apply to the scholarship provided by the Social Welfare Department of their respective State. However, as such Scholarships are disbursed directly, there shall be no onus on the University to facilitate or liaison with the respective Department. In case the student opts for the aforesaid scholarship, he/she will not be eligible for any other scholarship of
- 8. The University reserves the right to alter/withdraw the scholarship without any explanation/notice.
- 9. Scholarship seats are limited (first come first served basis).
- 10. Candidates eligible for Scholarships, as above, are required to submit an application form to the Office of the Registrar with all relevant documents within the dates as announced by the University. In the absence of relevant mark sheets, admission and scholarship applications will not be considered.
- 11. The decision of the Vice Chancellor on any matter relating to the University Scholarship policy shall be final and binding.
- 12. All disputes are subject to Dehradun jurisdiction.

#### Part F: Declaration

(To be signed by the Candidate and Parents/Guardian)

I have carefully read and understood the terms and conditions mentioned in this fee document and agree to abide by them. I am also aware that any disputes arising out of or in connection with this Fee Document (Part A to Part F) are subject to the exclusive jurisdiction of the Courts of Dehradun.

| Signature of Candidate         |       |
|--------------------------------|-------|
| Name                           |       |
| Date                           | Place |
| Signature of Parent / Guardian |       |
| Name                           |       |
| Date                           | Place |



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# FEE DOCUMENT (2024 - 25) MBA (Master of Business Administration)

Two-Year Semester Based, Full-Time Postgraduate Programme

## Part A: Fee Structure (INR)

|   |                    | 1st Year           |                    | 2nd Year           |  |
|---|--------------------|--------------------|--------------------|--------------------|--|
| Particulars Particulars                         | 1st<br>Installment | 2nd<br>Installment | 1st<br>Installment | 2nd<br>Installment |  |
| 1. ALL INDIA CATEGORY                           | (60% SEATS         | )                  |                    |                    |  |
| Admission Fee (One Time, Non-Refundable)        | 1,000              | ı                  | -                  | -                  |  |
| Counseling & CRM Platform Fee (Non-Refundable)  | 10,000             | ı                  | -                  | -                  |  |
| Tuition Fee                                     | 1,35,000           | 1,35,000           | 1,35,000           | 1,35,000           |  |
| University Enrollment Fee                       | 1,000              |                    |                    |                    |  |
| University Examination Fee                      | 3,500              | 3,500              | 3,500              | 3,500              |  |
| Medical Insurance Fee                           | 500                |                    | 500                |                    |  |
| University Events, Activities & Convocation Fee | 3750               | 3750               | 3750               | 3750               |  |
| Security Deposit (Refundable)                   | 5,000              | -                  | -                  | _                  |  |
| Sub-Total                                       | 1,59,750           | 1,42,250           | 1,42,750           | 1,42,250           |  |
| Total   | 3,02               | ,000               | 2,85               | ,000               |  |

|   |                    | 1st Year           |                    | 2nd Year           |  |
|---|--------------------|--------------------|--------------------|--------------------|--|
| Particulars Particulars                         | 1st<br>Installment | 2nd<br>Installment | 1st<br>Installment | 2nd<br>Installment |  |
| 2. UTTARAKHAND STATE CATE                       | GORY (40% S        | SEATS)             |                    |                    |  |
| Admission Fee (One Time, Non-Refundable)        | 1,000              | 1                  | -                  | -                  |  |
| Counseling & CRM Platform Fee (Non-Refundable)  | 10,000             | 1                  | -                  | -                  |  |
| Tuition Fee                                     | 99,900             | 99,900             | 99,900             | 99,900             |  |
| University Enrollment Fee                       | 1,000              |                    |                    |                    |  |
| University Examination Fee                      | 3,500              | 3,500              | 3,500              | 3,500              |  |
| Medical Insurance Fee                           | 500                |                    | 500                |                    |  |
| University Events, Activities & Convocation Fee | 3750               | 3750               | 3750               | 3750               |  |
| Security Deposit (Refundable)                   | 5,000              | -                  | _                  | -                  |  |
| Sub-Total                                       | 1,24,650           | 1,07,150           | 1,07,650           | 1,07,150           |  |
| Total   | 2,31               | ,800               | 2,14               | ,800               |  |

#### Part B: Terms & Conditions

- 1. The fee is payable annually in advance. However, on the request and for the convenience of the students, the University may allow the fee payment in two installments (first in the month of June and the second in November, irrespective of the date of result and starting date of Semester/Trimester).
- 2. The fee/deposits are payable through Online payment (Net-banking/Debit/Credit Card), Bank Demand Draft in favor of 'IMS UNISON UNIVERSITY', payable at Dehradun. No Payment will be accepted by cheque or cash.
- 3. Uniform Imprest of Rs. 12,000/- will be payable at the time of admission. The Uniform set will include 3 Trousers, 3 Shirts (Full Sleeves), 1 Tie, 1 Blazer, 1 Upper Hoodie and 1 Sweater (Half Sleeve) which will be provided at the time of admission.
- 4. All collections made by the University from the students under the name 'Fee' are not refundable under any circumstances, except as per terms and conditions mentioned in Part-D of this document. All collections made by University from the students under the name 'Deposits' are refundable subject to the University rules. The security deposit will be refunded only when the student completes his / her entire Program from the University or withdraws from the University, and after adjusting dues, if any.
- 5. All security deposits paid by the students shall be non-interest bearing.
- 6. In case, a student is required to repeat a year, the fee payable by the student shall correspond to the year to be repeated and will be as per the Fee Document applicable to the student at the time of admission.
- 7. All matters relating to the fee/deposits are the prerogative of IMS Unison University and may be revised by the University without any prior notice. Applicability of all such changes shall be binding on all the students.
- 8. All disputes arising out of or in connection with this are subject to the exclusive jurisdiction of Courts of Dehradun.

#### Part C: Fee Deposit Schedule & Late Fee Rules

| LATE FEE RULE                | FIRST INSTALLMENT     | SECOND INSTALLMENT |
|------------------------------|-----------------------|--------------------|
| Last date for depositing fee | 30 <sup>th</sup> June | 30th November      |
| Late Fee Rs.500/- up to      | 15 <sup>th</sup> July | 15th December      |
| Late Fee Rs.1,000/- up to    | 31 <sup>st</sup> July | 31st December      |

Names of students who fail to pay their Fee up to  $31^{st}$  July (1st Installment) or up to  $31^{st}$  December (2nd Installment) shall be struck-off from the rolls of the University. They shall, on payment of fee dues, be required to apply for re-admission to the office of the Registrar and on approval, they shall be required to pay a re-admission fee of Rs. 15,000/-

(The above rules shall be applicable even if partial fee is outstanding).

#### Part D: Admission Withdrawal & Fee Refund Policy

- 1. All applications for Admission Withdrawal, Hostel or Transportation withdrawal shall be submitted, in the prescribed form, at the University Front Office.
- 2. Admission Fee of Rs. 1,000/- and Counseling & CRM Platform Fee of Rs. 10,000/- (Total Rs 11,000/-) are non-refundable under any circumstances whatsoever, irrespective of the date of submission of the withdrawal application.
- 3. In case the admission is cancelled due to non-payment of remaining fee by the due date mentioned in the respective Provisional Admission Letter or the student absents himself/ herself from the University without any intimation then the below policy for refund shall not be applicable and the whole amount deposited will be forfeited.
- 4. The last date of admission is 31st July 2024.
- 5. Refund Policy for Program Fee is as given below:

| DATES OF SUBMISSION OF WITHDRAWAL APPLICATION                  | DEDUCTION FROM TUTION FEE |
|--|---------------------------|
| On or before 15 <sup>th</sup> July, 2024                       | NIL                       |
| 16 <sup>th</sup> to 31 <sup>st</sup> July, 2024                | 10%                       |
| 1 <sup>st</sup> August, 2024 to 15 <sup>th</sup> August, 2024  | 20%                       |
| 16 <sup>th</sup> August, 2024 to 30 <sup>th</sup> August, 2024 | 50%                       |
| On or after 31st August, 2024                                  | 100%                      |

- 6. Students who are expelled or whose names are Struck-off from the rolls of the University on account of non-submission of documents/not registering for the term within 30 days of registration date/non-payment of dues or any other reason will not be entitled for any refund of fee. Only security deposit, after recovery of any dues, will be refunded.
- 7. In case of a student seeking withdrawal from the Programme of study after successful completion of one/more academic year(s), and before the date of registration, the Security deposit along with the fee for that year, if paid, shall be refunded, after adjustment of dues, if any. In case the application for withdrawal is submitted after the last date of registration, only the Security deposit will be refunded, after adjustment of annual fee payable for that year and dues, if any.
- 8. In case of any dispute, the decision of the Vice-Chancellor, IMS Unison University will be final and binding.

## Part E: Scholarship Policy 2024-25

Scholarship applications will be entertained only for admissions taken by 31st July, 2024, with full fee and meeting the eligibility criteria. Scholarships are not applicable on Ph.D. programs.

|    | CRITERIA  | MAXIMUM SEATS  | SCHOLARSHIP ON<br>TUITION FEE | DURATION OF SCHOLARSHIP |  |  |
|----|---|--|-------------------------------|-------------------------|--|--|
| A. | Domicile  | Applicable for permanent residents of respective states/region on production of Proof of domicile of respective states or valid passport/citizenship card in the case of SAAR Countries.   |                               |                         |  |  |
| 1. | Uttarakhand   | upto 40% of seats  | 26%                           | Entire duration         |  |  |
| 2. | J&K, Himanchal Pradesh, Assam,<br>Tripura, Sikkim, Arunachal Pradesh,<br>Mizoram, Nagaland, Manipur,<br>Meghalaya | upto 5% of seats   | 25%                           | Entire duration         |  |  |
| 3. | SAARC Countries   | upto 10% of seats  | 25%                           | Entire duration         |  |  |
| В. | Merit-UG Programs   | Aggregate percentage of Class 12 <sup>th</sup> in <b>Year 2024</b> will be calculated on the basis of marks scored in English & three academic subjects (compulsorily including subjects eligibility and excluding Physical Education, Fine Arts, Performing Arts or any Vocational/Non-Written subjects). These subjects will be considered for respective / selected disciplines. No rounding off shall be done for calculation of percentage. This scholarship shall not be given to a candidate having any backlog at the time of admission. Students having grades instead of marks in qualifying exam shall be required to submit an equivalence certificate from their institution in the absence of which, the University shall convert their grades into marks using its own rules. |                               |                         |  |  |
| 1. | 60%- Less than 75%  |  | 5%                            | For First Year only     |  |  |
| 2. | 75%-80%   |  | 10%                           | For First Year only     |  |  |
| 3. | Above 80%-85%   |  | 15%                           | For First Year only     |  |  |
| 4. | Above 85%-90%   |  | 25%                           | For First Year only     |  |  |
| 5. | Above 90%-95%   |  | 50%                           | For First Year only     |  |  |
| 6. | Above 95%   |  | 90%                           | For First Year only     |  |  |
| C. | Merit-MBA Program  Limited to 10% seats on first come first served basis  |  |                               |                         |  |  |
| 1. | 90 percentile CAT/XAT or GMAT 65  | 50/ GRE 161 90% For First Year only  |                               |                         |  |  |
| 2. | 85 percentile CAT/XAT or GMAT 6   | 00/ GRE 157  | 50%                           | For First Year only     |  |  |
| 3. | 80 percentile CAT/XAT or GMAT 5   | 00/ GRE 149  | 25%                           | For First Year only     |  |  |
|    | CRITERIA  | MAXIMUM SEATS  | SCHOLARSHIP ON<br>TUITION FEE | DURATION OF SCHOLARSHIP |  |  |
| D. | Girl Student  |  | 15%                           | Entire duration         |  |  |
| E. | IUU Alumni  | Students taking admission<br>Graduation from IUU in 20   |                               |                         |  |  |
| 1. | CGPA of 9.1 and above   |  | 25%                           | For First Year only     |  |  |
| 2. | CGPA of 7.5 to 9.0  |  | 15%                           | For First Year only     |  |  |
| 3. | CGPA of 6.1 to 7.49   |  | 10%                           | For First Year only     |  |  |
| F. | Wards of Defence/ CAPF Personnel (serving/retired)  | Scholarship to be provided on from the organization.   | submission of Discharge Boo   | k/Servicing Certificate |  |  |
|    | i disoniidi (serving/retireu)   | 15%  | 6                             | Entire duration         |  |  |
| G. | Wards of Martyrs of<br>Defence/CAPF Personnel   | <ul><li>Discharge Book</li><li>Martyrs Certificate.</li></ul>  |                               |                         |  |  |
|    | ,   | 100% Entire durat  |                               |                         |  |  |
| н. | Scholarship from 2nd Year<br>onwards- 2025  | Eligible for students who have not failed in any subject in the 1st Year and have not been debarred due to shortage of attendance/ indiscipline and have not been found indulged in any indiscipline matter/violation of law within the campus or outside  |                               |                         |  |  |
| 1. | CGPA of 9.50 and above  |  | 90%                           | For one year only       |  |  |
| 2. | CGPA of 9.00 to 9.49  |  | 50%                           | For one year only       |  |  |
| 3. | CGPA of 8.50 to 8.99  |  | 25%                           | For one year only       |  |  |
| 4. | CGPA of 8.00 to 8.49  |  | 10%                           | For one year only       |  |  |

#### **SCHOLARSHIP NORMS:**

- 1. University scholarship is not a matter of right and is granted under the sole prerogative of the University.
- 2. Merit based Scholarship shall not be awarded in the following cases:
  - a. Merit Based Scholarship is not given on repeat of an academic year.
  - b. Students failing in any subject.
  - c. Having shortage of attendance.
  - d. Indulging in acts of indiscipline.
- 3. A candidate shall be entitled to only one of the University scholarships based solely on fulfillment of eligibility.
- 4. Scholarships under clause B, C & E above shall be awarded for first year only. Students may claim Scholarship from the second year onwards only as per clause H above, subject to their fulfillment of the Scholarship norms as mentioned in this document.
- 5. The scholarship shall be withdrawn in case a student violates any of the University rules, Ordinances and Policies for Students as laid down in the Admission Booklet. In such cases the student shall be liable to pay back the scholarship amount to the University.
- 6. Any student repeating the first year shall not be entitled to scholarship in the following academic sessions.
- 7. A student may apply to the scholarship provided by the Social Welfare Department of their respective State. However, as such Scholarships are disbursed directly, there shall be no onus on the University to facilitate or liaison with the respective Department. In case the student opts for the aforesaid scholarship, he/she will not be eligible for any other scholarship of the University.
- 8. The University reserves the right to alter/withdraw the scholarship without any explanation/notice.
- 9. Scholarship seats are limited (first come first served basis).
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- 11. The decision of the Vice Chancellor on any matter relating to the University Scholarship policy shall be final and binding.
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#### Part F: Declaration (To be signed by the Candidate and Parents/Guardian)

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| Signature of Candidate |       | Signature of Parent / Guardian |       |
|------------------------|-------|--------------------------------|-------|
| Name                   |       | Name                           |       |
| Date                   | Place | Date                           | Place |